

MINUTES
Warrenton Urban Renewal Agency
January 11, 2022
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Chair Balensifer called the meeting to order at 6:45 p.m.

Commissioners Present: Chair Henry Balensifer, Tom Dyer (Zoom), Mark Baldwin, Gerald Poe, and Rick Newton

Staff Present: Executive Director Linda Engbretson, Secretary Dawne Shaw, Finance Director April Clark, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Fire Chief Brian Alsbury, and Planning Director Scott Hazelton

Chair Balensifer suggested keeping the Chair and Vice Chair the same as the Mayor and Vice Mayor. All were in favor.

Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye; Baldwin – aye

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 12.14.21
- B. Urban Renewal Agency Audit Report – FYE June 30, 2021

Commissioner Baldwin made the motion for consent calendar approval. Motion was seconded and passed unanimously.

Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye; Baldwin – aye

PUBLIC HEARINGS – None

BUSINESS ITEMS

Mayor Balensifer noted Resolution No. 22-01; authorizing appointments to fill positions and set terms of office on the Warrenton Urban Renewal Advisory Committee.

Commissioner Poe made the motion to adopt Resolution No. 22-01; Authorizing Appointments to Fill Positions on the Urban Renewal District Advisory Committee and Setting Terms of Office. Motion was seconded and passed unanimously.

Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye; Baldwin – aye

Executive Director Linda Engbretson discussed a residential grant program similar to the façade grant program, noting the advisory committee was in favor. She reviewed the draft program guidelines and noted this is to address blight and recommended a budget of \$25,000.

Chair Balensifer stated the purpose of urban renewal is to remove blight and spruce up the city. He suggested updating the commercial program to include soil remediation and hazardous material abatement. He discussed budgeting more for the program and suggested looking at the total project cost and allowing applicants to request additional funds from the advisory committee up to a percentage of the project cost to speed the process along. Ms. Engbretson noted the figures for the commercial program. There was consensus to increase the amount to \$10,000-\$15,000 to match the commercial program.

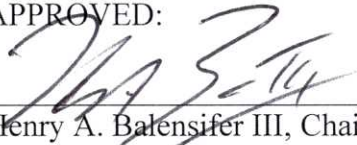
Ms. Engbretson stated she would like to take it back to the advisory committee and be ready to go by July 1. Mayor Balensifer would like it to be ready sooner. Ms. Engbretson will look into it.

Brief discussion continued on the Hammond library building going to the VFW and a possible town hall meeting.

There being no further business, Chair Balensifer adjourned the agency meeting at 6:59 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:



Henry A. Balensifer III, Chair

ATTEST:



Dawne Shaw, Secretary