

MINUTES
Warrenton Urban Renewal Agency
November 14, 2023
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Acting Chair Dyer convened the Urban Renewal Agency meeting at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Acting Chair Tom Dyer, Gerald Poe, and Paul Mitchell

Excused: Chair Henry Balensifer, and Mark Baldwin

Staff Present: Executive Director Esther Moberg, Police Chief Mathew Workman, Interim Harbormaster Don Beck, Public Works Director Greg Shafer, Public Works Operations Manager Jim McCarthy, Library Director Josh Saranpaa, City Recorder Dawne Shaw, and Deputy City Recorder Hanna Bentley

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 9.12.23
- B. Urban Renewal Advisory Committee Meeting Minutes- 6.07.23
- C. Urban Renewal Advisory Committee Special Meeting Minutes – 8.15.23

Commissioner Mitchell made the motion to accept the consent calendar. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

PUBLIC HEARINGS - None

BUSINESS ITEMS

Acting Chair Dyer noted they will table item 4-A until the next meeting.

Ms. Moberg reviewed an IGA amendment for the Peterson Property. She noted these changes were discussed at the past work session between the Urban Renewal Agency and the Advisory Board.

Commissioner Poe made the motion to approve Resolution No. 23-03 and the IGA

amendment for the Peterson property. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

Ms. Moberg reviewed a second resolution amending the Urban Renewal Plan. She noted the changes were discussed in the joint work session with the Urban Renewal Advisory Board.

Commissioner Mitchell made the motion to approve Resolution No. 23-04, making a minor amendment to the Urban Renewal plan. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

Ms. Moberg discussed the parking lot reconfiguration for the Food Cart pod. She discussed that the parking lot has been engineered and approved by ODOT. She stated she is requesting budget approval since it was not in the budget. She noted there is room in the budget for the parking lot improvements.

Commissioner Poe made the motion to approve the new budget for the Urban Renewal parking lot improvements, not to exceed \$150,000. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

Commissioner Poe made the motion to go out to bid for the parking lot improvements. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

Ms. Moberg reviewed a change order for the contract from Woodpecker Roofing and Remodeling for the siding of the building at 69 NE Heron. She noted the state of the building and that the building is not up to city code. She stated that she requested Woodpecker Roofing provide the change order. She stated the building renovation will still be under the anticipated budget. Commissioner Mitchell thanked the City Manager Moberg for her diligence in finding the problems within the building and addressing them before the project was completed.

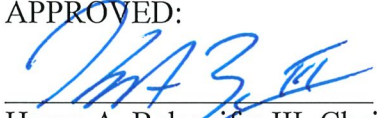
Commissioner Poe made the motion to approve Change Order No. 1 for the work done on the 69 NE Heron building. Motion was seconded and passed unanimously.

Dyer – aye; Poe – aye; Mitchell – aye

There being no further business Acting Chair Dyer adjourned the URA meeting at 6:07 p.m.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

APPROVED:


Henry A. Balensifer III, Chair

ATTEST:


Dawne Shaw, Secretary