

MINUTES
Warrenton Urban Renewal Agency
January 9, 2024
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Chair Balensifer convened the Urban Renewal Agency meeting at 6:00 p.m.

Commissioners Present: Chair Henry Balensifer, Mark Baldwin, Gerald Poe, and Paul Mitchell

Excused: Commissioner Tom Dyer

Staff Present: Executive Director Esther Moberg, Finance Director Jessica Barrett, Public Works Director Greg Shafer, Public Works Operations Manager Jim McCarthy, Fire Chief Brian Alsbury, Police Chief Mathew Workman, and Secretary Dawne Shaw

Chair Balensifer added item 4C Confirmation of Prioritization List to the consent calendar.

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 12.12.2023
- B. Urban Renewal Advisory Committee Meeting Minutes – 9.06.2023

Commissioner Mitchell made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

PUBLIC HEARINGS - None

BUSINESS ITEMS

Executive Director Moberg discussed awarding the contract for the Parking Lot Reconfiguration. She noted Big River Construction was the only sealed bid received and that the bid is within the budget.

Commissioner Poe made the motion to approve the Notice of Intent to Award contract to Big River Construction, Inc., for the Urban Renewal Parking Lot project. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

Chair Balensifer noted his nomination of Mary Jo Gregoire to the Urban Renewal Advisory Committee.

Commissioner Mitchell made the motion to appoint Mary Jo Gregoire to Position #5 on the Warrenton Urban Renewal Advisory Committee. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer – aye

Chair Balensifer noted the amendment to Resolution No. 24-01, authorizing appointments and setting terms of office on the Warrenton Urban Renewal Advisory Committee. The amendment will show Position 5 being Mary Jo Gregoire.

Commissioner Poe made the motion to adopt amended Resolution No. 24-01, authorizing appointments and setting terms of office on the Warrenton Urban Renewal Advisory Committee. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer – aye

Chair Balensifer noted the property priorities 1. Post Office; 2. Mini storage; 3. C&S Builder Supply; 4. Bornstein; 5. Vitco; 6. 165 SE 2nd. He noted the properties were previously discussed in a joint work session.

Commissioner Mitchell made the motion to confirm and approve the list of prioritizations for Urban Renewal. Motion was seconded and passed.

Baldwin – abstained; Poe – aye; Mitchell – aye; Balensifer – aye

Commissioner Baldwin abstained due to a potential conflict of interest.

Commissioner Baldwin nominated Henry Balensifer for Chair of the Urban Renewal Agency. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

Commissioner Baldwin nominated Poe for Vice Chair of the Urban Renewal Agency. Motion was seconded and passed unanimously.

Baldwin – aye; Poe – aye; Mitchell - aye; Balensifer - aye

There being no further business Chair Balensifer adjourned the URA meeting at 6:05 p.m.

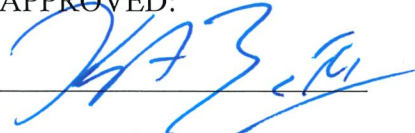
Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

ATTEST:



Dawne Shaw, Secretary

APPROVED:



Henry A. Balensifer III, Chair