

## MINUTES

Warrenton Urban Renewal Advisory Committee

March 6, 2019

3:30 p.m.

Warrenton City Hall – Commissioners Room

225 S. Main

Warrenton, OR 97146

Chair Fraunfelder called the meeting to order at 3:30 p.m.

Urban Renewal Advisory Committee Members Present: Frida Fraunfelder, Tess Chedsey, Dennis Faletti, Mel Jasmin, Gerald Poe, Dan Jackson and Bob Bridgens

Staff Present: Executive Director Linda Engbretson, Community Development Director Kevin Cronin, Public Works Director Collin Stelzig, and Secretary Dawne Shaw; Harbormaster Jane Sweet, Assistant Harbormaster Mike Olson

## CONSENT CALENDAR

A. Advisory Committee Meeting Minutes – 12.05.18

**Bob Bridgens made the motion to approve the minutes from 12.05.18. The motion was seconded and approved with all in favor.**

**Chedsey – aye; Fraunfelder - aye; Faletti – aye; Poe – aye; Jasmin – aye; Jackson – aye; Bridgens - aye**

## BUSINESS

Executive Director Linda Engbretson reviewed the substantial amendment process, noting it is an opportunity to gain 5.3 million dollars for projects. She reviewed some of the completed projects, as well as those in progress. Mr. Cronin noted the project list and explained he would like the board to choose 3 projects from the list that can be completed in 3 years. He noted the work the RDI group is doing downtown which ties in to the advisory board; he stated this list is the way the board can communicate to the City Commission what they see as priorities. Mr. Cronin reviewed each project as outlined in the packet material. Mr. Bridgens noted one year ago the board prioritized the project list – it was noted those projects are on the list. Ms. Engbretson clarified, that was part of the minor amendment; to update the project list. Ms. Engbretson noted projects need to be completed w/in 3 years and paid back before the district sunsets. Ms. Sweet explained the new Warrenton marina work pier – after pier evaluation it needs to be done or will have to be shut down; it is the access to the new commercial docks. Discussion continued. Mr. Cronin asked the board members to prioritize the projects. Mr. Poe discussed putting in a sidewalk by the high school, as they now have to walk in the street. Ms. Engbretson stated it is an expensive project and would have to be done in coordination with ODOT. Discussion continued on the specifics/clarification of the various projects on the list.

Mr. Cronin noted the voting results – 1). Marina; 2). Fire Station parking lot; and 3). Underground utilities. He stated he will forward this information on the consultant and the Urban Renewal Agency.

Project Updates – Mr. Cronin gave an update on the façade improvement program. Ms. Sweet gave an update on the plaque at the marina, noting the names of participating board members at the time of the project. Mr. Stelzig passed out information on the landscaping project and noted there is a meeting tomorrow, and it is close to going out to bid. The project will begin this summer. He also gave an update on SW 4<sup>th</sup> street improvements; the intersection at S Main and SW 4<sup>th</sup>; and the waterline from S. Main to SE Anchor at 14<sup>th</sup> street. He stated the decorative lights went out to bid, but there were no submissions; they are having a hard time finding someone. Wadsworth electric is currently working on a bid and the project should happen this summer. Discussion continued.

Other business – Chair Fraunfelder noted the next meeting will be June 5<sup>th</sup>, unless needed sooner for decisions on the lighting. Mr. Poe mentioned at a recent City Commission meeting, the Mayor noted using URA funds to help fund the Spur 104 master plan. Mr. Poe stated he feels it is a good idea, and suggested going half way with the city. He believes a master plan is needed. Ms. Engbretson noted the Agency can make the decision without going to the advisory board first, but it helps if there is buy in from the advisory board. Discussion continued. Mr. Cronin stated he has money in his professional services budget and can use it to match the URA dollars; he believes he can keep the budget for the master plan under \$25,000. The advisory board is in agreement. Brief discussion continued.

Ms. Engbretson stated Mayor Balensifer and Commissioner Baldwin will be doing a review of all committees and their bylaws, and will be connecting with them all in the future; and will also have a joint meeting.

There being no further business, Chair Fraunfelder adjourned the meeting at 4:45 p.m.

Next regular meeting is scheduled for June 5, 2019, at 3:30 p.m.

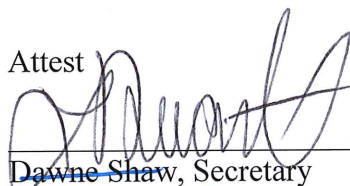
Approved



~~Frida Fraunfelder~~, Chair

Dan Jackson

Attest



~~Dawne Shaw~~, Secretary

Lindsay Darte