

MINUTES

Warrenton Urban Renewal Advisory Committee
June 5, 2019
3:30 p.m.
Warrenton City Hall – Commissioners Room
225 S. Main
Warrenton, OR 97146

Chair Fraunfelder called the meeting to order at 3:31 p.m.

Urban Renewal Advisory Committee Members Present: Frida Fraunfelder, Dennis Faletti, Mel Jasmin, Gerald Poe, and Dan Jackson
Excused: Tess Chedsey, Bob Bridgens

Staff Present: Community Development Director Kevin Cronin, City Recorder Dawne Shaw, and Secretary Lindsay Duarte

CONSENT CALENDAR

A. Advisory Committee Meeting Minutes – 03.06.19

Gerald Poe made the motion to approve the minutes from 03.06.19. The motion was seconded and approved with all in favor.

Fraunfelder - aye; Faletti – aye; Poe – aye; Jasmin – aye; Jackson – aye

BUSINESS

Substantial Amendment Update: Mr. Cronin noted the last meeting in March the Committee made a list of projects. He stated that he took all the items on the list to the agency for consideration. He continued to report that based off the list presented the agency chose the following items; underground utilities, Public Parking, sidewalks/streets, and a matching grant for cleaning up. He noted the next steps are to go to the agency on June 25, 2019, and if the agency says it looks great, then that authorizes staff to initiate the formal adoption process. Mr. Cronin explained the process and timeline. Chair Fraunfelder asked Mr. Cronin if we are on time with everything. Mr. Cronin confirmed we are on time and noted that as long as we follow the State Law and process, we will be good. Mr. Jackson asked for details on the clean-up grant. Mr. Cronin stated he would have to ask Mayor Balensifer. Mr. Jackson suggested putting dumpsters at key locations for people to openly dump items. Mr. Cronin explained that we cannot use Urban Renewal Agency money anywhere outside the boundaries. The conversation continued. Mr. Jackson expressed his concern towards people who may not be able to put money up front for the clean-up matching grant. He also expressed concern for the elderly that cannot physically move the trash. Mr. Cronin stated he hopes to have more information as details unfold and he will report back as soon as he receives information. Chair Fraunfelder and Mr. Jackson requested to have the issue on the agenda for the next meeting.

Facade Improvement Project Updates: Mr. Cronin reported he has not received any other applications despite his best efforts. He is going to continue his attempts to get more attention for the project. A conversation on how to generate applicants continued. Mr. Cronin suggested

adding a sign outside applicant projects that states, "funded by City of Warrenton". He stated this could potentially help advertise the project and inform citizens who is helping fund the projects. The conversation continued.

Fire Station Parking Lot Food Pod: Mr. Cronin noted that he got another request for adding a food cart. The agency has authorized staff to allot for three spaces. Mr. Cronin noted that by the end of June we will have 2 carts and soon after he hopes to have a 3rd. Mr. Jackson stated that if we are going to have food trucks sitting on the lot, he would like to see it look a little nicer. He suggested having a courtyard effect. He stated if we are going to pave it, we should do it prior to adding more equipment and carts. Mr. Cronin explained the direction the agency gave and stated as of now the paving will go out to bid, but the subsequent details will have to be worked out. The conversation continued.

Project Updates: In Mr. Stelzig absence, Mr. Cronin presented a memo for the URA project updates- he noted we should be seeing contractors out there soon. He also noted the nuisance cases he has been working on. He continued to note DIRT- Main Street program that has been doing fantastic work and gave detail on a recent grant they applied for. Mr. Faletti asked about SW 4th Street. He wanted to know why they must have five-foot sidewalks on both sides. Mr. Cronin explained the current codes and the reasoning behind the five-foot sidewalks. He will check with Mr. Stelzig on official details and report back. The conversation continued on sidewalks. Mr. Jackson asked about the landscaping and a brief conversation continued. Mr. Cronin noted people are starting to notice the improvements in the downtown area.

Election of Chair: Chair Fraunfelder noted it is time to elect a new Chair. She expressed she does not want to do it again and would like to avoid having the same person as chair in fear of becoming stale. Mr. Poe stated he would like to nominate Mr. Jackson.


Mr. Faletti made the motion to appoint Mr. Jackson as Chair. The motion was seconded and approved with all in favor.

Fraunfelder - aye; Faletti - aye; Poe - aye; Jasmin - aye; Jackson - aye

There being no further business, Chair Jackson adjourned the meeting at 4:09 p.m.

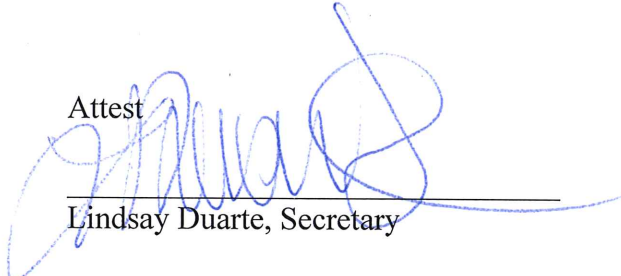
Next regular meeting is scheduled for September 4, 2019, at 3:30 p.m.

Approved



Dan Jackson, Chair

Attest



Lindsay Duarte, Secretary