

MINUTES

Warrenton Urban Renewal Advisory Committee
September 2, 2020
3:30 p.m.
Warrenton City Hall – Commissioners Room
225 S. Main
Warrenton, OR 97146

Acting Chair Gerald Poe called the meeting to order at 3:30 p.m.

Urban Renewal Advisory Committee Members Present: Tess Chedsey, Mel Jasmin (zoom), Gerald Poe, Bob Bridgens, Katie Burkhardt (zoom), and Dennis Faletti

Excused: Frida Fraunfelder

Staff Present: Executive Director Linda Engbretson, Public Works Director Collin Stelzig, Finance Officer April Clark, and Secretary Dawne Shaw

CONSENT CALENDAR

A. Advisory Committee Meeting Minutes – 06.03.20

Dennis Faletti made the motion to approve the minutes from 06.03.20. The motion was seconded and approved with all in favor.

Jasmin - aye; Burkhardt – aye; Poe - aye; Chedsey - aye; Faletti – aye; Bridgens - aye

BUSINESS

Election of Chair – Gerald Poe asked that he not be considered for nomination since he is running for City Commission. He then nominated Bob Bridgens for Chair; Dennis Faletti seconded the nomination. Tess Chedsey nominated Frida Fraunfelder as Chair; Katie Burkhardt seconded that nomination. Acting Chair Poe called for a vote on the nomination for Bob Bridgens – Mel Jasmin, Gerry Poe, Bob Bridgens, and Dennis Faletti voted in favor of Bob Bridgens as Chair. He then called for a vote on the nomination for Frida Fraunfelder – Tess Chedsey and Katie Burkholder voted in favor of Frida Fraunfelder. With a 4 to 2 vote, Bob Bridgens was elected as Chair and took over as Chair of the meeting.

Executive Director Linda Engbretson noted the update on the financial status of URA funds as outlined in the distributed document. Finance Officer April Clark noted the included narrative and was open for questions. Ms. Engbretson noted the fund balances as outlined in the handout; Ms. Clark provided further clarification. Chair Bridgens asked if there would be any new bonds; it was noted there would not. There were no further questions.

Ms. Engbretson stated there have been no new façade grant applications and noted recently a

large sum was given to the brewery, which left a minimal balance. The Mayor has asked the committee to consider allocating more funds to façade grants. All were in favor to increase funds for façade grants.

Public Works Director Collin Stelzig gave updates on the new city parking lot lights, noting they are supposed to go up on the 14th. He also stated Public Works took over the food cart pod design and produced a scope of work. Ms. Engbretson stated they would like some input from the committee. Mr. Stelzig noted the proposal for 3 alternatives – he noted this design does not include a restroom or covered area; the cost is approximately \$20,000. He stated Green Works has done work in Astoria. The committee was in agreement to move forward.


Mr. Stelzig then reviewed the costs for undergrounding power on S. Main from SW 1st – SW 4th. He explained the process and the involvement with ODOT regarding right of way. He noted ODOT and Century Link would also kick some money to fund a portion of the work. He reviewed the costs outlined on the document, and stated he thinks we should get a project manager since it is such a big project. Ms. Engbretson noted the timeline of the district and if we are going to do this, we need to start, so we need to make sure ODOT funds are available. Brief discussion continued on funding for the project. Chair Bridgens asked about how the fire department feels about the food pod going into the gravel lot; Ms. Engbretson stated they are concerned but she noted there are no funds at this time to expand the fire department. Discussion continued on the plans to underground the power. Ms. Engbretson stated that she would bring the recommendation from the committee to the agency – that their priority is to move forward with the underground power; and to have a project manager. Mel Jasmin asked if we are still looking at the same style of lighting as in the master plan? Mr. Stelzig clarified that is what they asked Otak to design in their estimate. Mr. Jasmin stated he has received calls from people asking why the gravel parking lot looks like a junk yard; Ms. Engbretson stated the Fire Chief is working on surplus the fire department vehicles and we are working to get rid of them.

Ms. Engbretson discussed the new lights in the back parking lot and noted she has received suggestions to decorate the concrete bases with paint/artwork. Tess Chedsey agreed that street art is good; Chair Bridgens agreed as well. Dennis Faletti asked about the benches and trash receptacles; brief discussion followed. Ms. Engbretson stated we will print out the corresponding minutes and send them out to the committee.

There being no further business, Chair Bridges adjourned the meeting at 4:15 p.m.


Next regular meeting is scheduled for December 2, 2020, at 3:30 p.m.

Approved



Bob Bridgens, Chair

Attest



Dawne Shaw, Secretary