



Shoreline Sanitary District Customer Utility Information

City of Warrenton Finance Department
Hours: 9:00 AM—5 PM Monday thru Friday
PO Box 250
Warrenton OR, 97146
(503)861-2233

Revised 06/23/2023

SERVICES & RATES

Water Service

3/4" Meter

\$50.91	Consumption up to 2,000 gallons	Base Rate
\$7.27	Per 1,000 gallons exceeding base consumption	Consumption Rate
\$30.00	Turn on / off, Locate, Final Read	Service Call Charge

Sewer Rates

\$81.95	Sewer Use and Maintenance	Base Rate
\$10.00	Sewer Connection Charge	Base Rate
\$15.00	District Surcharge	Base Rate

The base rate for all services will apply every month regardless of property occupancy status. Service to the property can not be discontinued.

BILLING GUIDE

Copies of city ordinances are available upon request, or by viewing the municipal code on our website.

Utilities provided by the City of Warrenton are billed on a monthly basis. Monthly utility charges apply regardless of property occupancy status.

Property owners will be responsible for utility charges while property is vacant. Per city ordinance, the property owner is ultimately responsible for any unpaid utility bill. Property owners will be notified if a tenant's account is past due.

Utility bills will be mailed from our office on or before the 5th business day of the month.

Utility bills are due in our office by 5pm on the last business day of the same month.

Payment may be made online, in our office or by using one of our payment drop boxes. Payment drop boxes are located at the front entrance and in the rear parking lot. Drop box payments must be made by check or money order. No cash will be accepted in the drop box. Drop box payments are collected Monday thru Friday at 8 AM. Payments made after 8 AM will be collected and processed the following business day.

The City will not allow a new utility service to customers with an outstanding balance on any other account(s).

Payment of entire account balance required to restore service. For same day restoration of service, payment must be received before 2 PM. Payments received after 2 PM will be restored on the following business day.

Past Due Process

\$3	Late Fee	If not paid by 5pm on the last business day of the month.
	Reminder Letter	Sent to the property owner and the account holder (if different)
\$33	Door Hanger	Hung on subject property if not paid by 5pm on the date indicated on the reminder letter.
\$120	Shut Off	If not paid by 5pm on the date indicated on the door hanger

Collections Process

		Unpaid balances may be turned over to a collection agency 90 days after shut off fee assessed.
\$35	Returned Payment Fee	Amount of any returned payment and fee is to be paid in cash. Failure to pay by deadline will result in resuming the past due process.